

SECURITY ONLINE

Security Online

At Loomis & LaPann, Inc., the security of your nonpublic personal and health information is a top priority. We employ extensive security measures in order to insure a safe and reliable online experience for our customers. Described below are some of the security measures we employ.

How We Handle E-mail

E-mails sent by using the Contact Us link on our regular Web site may not be secure so you should not include confidential information in your e-mail correspondence to us. We will not include confidential nonpublic personal or health-related information in our responses to you through this medium. If the need arises that we need to send confidential information to you through email, we will use an encrypted email system. You have the option of contacting us by phone, U.S. mail, by visiting our office or one of Glens Falls National Bank and Trust Company's nearest community banking offices.

Firewalls

Loomis & LaPann, Inc.'s computer does not connect directly to the Internet. Data transmitted over the Internet to the Company must pass through a validation and control center known as a Firewall. A Firewall serves to authenticate every request for information, and provides only the information that person is authorized to have while documenting every event.

Security Tips

Even though we employ the latest technologies and security precautions to ensure you a safe and secure online experience, you play an important role in helping us make your accounts as secure as possible. We strongly encourage you to do the following:

- 1) Keep any User ID(s) and Password(s) confidential;
- 2) When creating Password(s) use something that is not easily discernible; use a combination of alpha, numeric and special characters in your passwords (refrain from using birthdays, child's names, etc.);
- 3) Change your Password(s) routinely and often; and
- 4) Use different Password(s) for each online service you utilize.

Loomis & LaPann, Inc.

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